



Note: This form is for information only, assessment forms are completed online.

WBA Communication Skills – Handover

Revised FACEM Training Program from 2022
Required in Training Stages 1 and 2

TRAINEE DATA and ASSESSOR DATA – as per online portal

SUMMARY OF HANDOVER - Brief description of shift type and number of patients*

COMPONENT ASSESSMENT

Select the ONE best option that describes the level of input required on this observed occasion:	Trainee performed; senior clinician intervention required for majority of task	Trainee performed; senior clinician assistance required for minority of task	Trainee performed independently; senior clinician observed and advised for trouble shooting	Trainee performed independently; senior clinician available to check	Trainee performed independently
Communication Demonstrate principles of good communication: Convey information in a structured format Check handover recipient's understanding Minimise the risks associated with clinical handover Demonstrate importance of handover documentation.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	<i>Rationale</i>				
Medical Expertise Perform handover of essential information. Recognise high risk features. Outline appropriate differential diagnoses. Identify undifferentiated patients.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	<i>Rationale</i>				

Prioritisation and Decision Making Identify key decision making and potential gaps in decision making. Prioritise outstanding tasks. Highlight potential deterioration and outlines appropriate management.	<input type="radio"/>				
	<i>Rationale</i>				

GLOBAL ASSESSMENT

Select the ONE best option that describes the level of input required on this observed occasion:	Trainee performed; senior clinician intervention required for majority of task	Trainee performed; senior clinician assistance required for minority of task	Trainee performed independently; senior clinician observed and advised for trouble shooting	Trainee performed independently; senior clinician available to check	Trainee performed independently
	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Areas of strength:

Areas for development and/or agreed learning goals:

(Optional) Any other Assessor comments about this assessment:

(Optional) Trainee comments about this assessment (Trainee reflection, learning outcomes and future goals):